

Allegra Montesano

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SUMMARY

Enthusiastic and detail-oriented communicator with three years of experience in creating high-quality content, managing projects, and thriving in fast-paced environments. Proven ability to deliver under tight deadlines and excel in both written and spoken communication across multiple languages. Eager to bring both passion and skill to the table.

SKILLS & COMPETENCIES

- Trilingual (English, Spanish, French)
 - Adobe Cloud, Microsoft Office, Google Suite proficient
 - Hootsuite Certified
 - Report writing and presenting
 - AP Style
 - Editing
 - Fact-checking
 - Public record-searching
 - Interpersonal skills
 - Organizational skills
 - Storytelling
 - Photography/Videography
 - Audio recording and editing
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PROFESSIONAL EXPERIENCE

Mercor

January 2025 - Present

Project Moderator, Confidential Leading Social Platform

Leading teams in voice-acting sessions for AI-based learning. Choosing scripts, moderating sessions, editing and uploading audio, and maintaining recording schedules. Coordinating with team leads to develop the linguistic capabilities of their AI chatbot. Helping a large language model learn to work with audio by recording audio inputs.

Freelance Editing

July 2023 - Present

Downloading, editing, and exporting photo, video, and audio for individual and business ventures. Creating logos for websites, clipping together audio for personal gifts and projects, and advising students in editing classes on using Adobe Photoshop, Illustrator, InDesign, Premiere Pro, Audition, and the entirety of the suite.

WESH 2 News, Orlando's NBC Affiliate Station

June 2022 - June 2023

Associate Producer

Wrote, edited, stacked, prompted, and booted the daily 4:30 a.m. newscast, and produced the station's very first Spanish cut-in, "Detalles del Dos," on sister station Estrella and online. Field-produced for NBC's TODAY Show, wall-to-wall coverage for Hurricanes Ian and Nicole, Pine Hills mass shootings, local and national election coverage, and other breaking news in a top 17 Nielsen media market.

WMFE 90.7, Orlando's NPR Station

January 2022 - April 2022

Reporting Intern

Reported and produced for the Intersection segment. Created prominent Central Florida audio and web stories based on legislation, current events, and important local figures. Met daily deadlines for interviews, audio/copy stories, and edits.

NPR's NextGenRadio Project

Jan. 3, 2022 - Jan. 7, 2022

Producer, Reporter

Participated in NPR's NextGenRadio Florida Newsroom 2022 project. Worked alongside various professionals for one week to produce an audio and web profile on a journalist affected by climate change.

Mississippi Center for Investigative Reporting

April 2021 - August 2021

Investigative Intern

Investigated Carole Baskin and the disappearance of her then-husband Don Lewis, under the tutelage of investigative journalist Jerry Mitchell. Transcribed 200 pages worth of Baskin's video diaries, searched through public records to find supporting evidence for narratives and helped build a timeline.

EDUCATION & CERTIFICATIONS

Bachelor of Arts at the University of Central Florida, Graduated Fall 2022

Major in Electronic News Journalism

Minor in Pre-Law Political Science

Dean's List, Nicholson Director's Honor Roll

Hootsuite Platform Certification

Number 36351768

HONORS & AWARDS

Best Portfolio of the Fall 2022 Semester

The University of Central Florida

Excellence in Action Award

Multicultural Academic & Support Services, The University of Central Florida, March 2022

President, RTDNA UCF Chapter

August 2021 - May 2022